



## Nevada Board for the Regulation of Liquefied Petroleum Gas

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### NOTICE OF PUBLIC MEETING OF: THE BOARD FOR THE REGULATION OF LIQUEFIED PETROLEUM GAS

**DATE:** FRIDAY, OCTOBER 15, 2004  
**TIME:** 10:00 A.M.  
**LOCATION:** THE BOARD OFFICE  
106 EAST ADAMS STREET  
ROOM 216  
CARSON CITY, NEVADA 89706

**PLEASE NOTE:** Items may be taken out of order to accomplish business in the most efficient manner, however contested hearings under NRS 233B will occur at the time scheduled.

- 1) Call to order
- 2) Self introduction. (Members, staff and guests, including persons on the phone)
- 3) **\*Discussion and possible action** on the approval of the agenda.
- 4) **\*Discussion and possible action** on the approval/disapproval/changes of the minutes of the September 17, 2004 meeting.
- 5) **\*Discussion and possible action** on the presentation of the following applications to the Board members for consideration and/or approval:

No.	Class	Name	Supplier	Location
1	1A	Nevada Cylinder Refurbishing****	AmeriGas	Pahrump, NV
2	2B	Trail's End General Store	AmeriGas	Sandy Valley, NV
3	4	Trail's End General Store	Pro-Flame Gas	Sandy Valley, NV
4	2B	C J's Food Mart	White Rose Propane	Las Vegas, NV
5	2B	Short Line Express #9	White Rose Propane	Las Vegas, NV
6	4	Wesco Gases, Inc. **	Bi-State Propane	Sparks, NV
7	2B	Airport 66	White Rose Propane	Elko, NV
8	4	KOA of Wendover *****	Utah LP-Gas	Wendover, NV
9	1B	Bi-State Propane - Hazen	Bi-State Propane	Hazen, NV
10	3	Teeco Products	N/A	Sacramento, CA

*\*\* Ownership or name change, \*\*\* Tabled last meeting, \*\*\*\*\*Contingency review, \*\*\*\*\*Modification of existing installation*

- 6) Chief Inspector's Report. (General report on office, budget, training, testing, investigations, vehicles, etc.)
- 7) **\*Discussion and possible action** on the review of the financial reports (profit and loss, budget, etc.) and movement of funds between the Boards existing and/or new accounts and other items related to the Boards finances.
- 8) Deputy Attorney General's report.
- 9) Review Consumer Complaints that staff and industry were unable to resolve.

- 10) **\*Discussion of the following anonymous profiles of possible disciplinary action.** Board action will be limited to either dismissing the matter if the Board determines it has no jurisdiction over the subject or directing staff to pursue the matter further:
- 11) Reports and/or comments from Board members.
- 12) Industry report and comments.
- 13) Public comments.
- 14) **\*Discussion and possible action** on the hiring of a part time (temporary) office employee.
- 15) **\*Discussion and possible action** on the Board staff's annual performance evaluations. The Board may move to close the meeting to consider the character, allegations of misconduct and professional competence of the Chief Inspector and Field Inspector. Closed session will be discussion only; no action will be taken in closed session. Discussion and possible action in open session including but not limited to, promotion, retention, increase in pay, reduction in pay, suspension, demotion or termination of the Chief Inspector and Field Inspector.
- 16) **\*Discussion and possible action** on general changes to NAC 590.100 to 590.650, Inclusive. Action will be limited to forming only the concept of a proposed change and to directing staff to prepare specific language for consideration by the Board at a future meeting.
- 17) **\*Discussion and possible action** on general changes to NRS 590.465 to 590.645, inclusive. Action will be limited to forming only the concept of a proposed change and to directing staff to prepare specific language for consideration by the Board at a future meeting.
- 18) **\*Discussion and possible action** on general changes to the Policy & Procedure Manual. Action will be limited to forming only the concept of a proposed change and to directing staff to prepare specific language for consideration by the Board at a future meeting.
- 19) **\*Discussion and possible action** on the review and possible approval of the revised "Application for Underground LPG Storage Tank Installation".
- 20) **\*Discussion and possible action** on changes to the sections of the NAC that relate to the qualified person requirements and the certificate of competency requirements. Specifically requiring all service technicians and delivery personnel to verify their competency to work in the LP-Gas industry.
- 21) **\*Discussion and possible action** on changes to the following sections of the Policy & Procedure Manual: 2.1 Policy Action by Month, 3.24 Schedule of Board Office Procedures, 4.2 Recruitment/Hiring and all other sections related to employee hiring/supervision/termination, 5.13 Fees, 6.0 Schedule (new section)
- 22) **\*Discussion and possible action** on the Board and the Nevada Environmental Protection Agency coordinating their respective authorities governing LP-Gas facilities.
- 23) Chairman's request for items to be included on the next agenda.
- 24) **\*Discussion and possible action** on the approval of Board members' compensation, per diem and travel expenses.
- 25) **\*Adjourn.**

**\* Denotes items on which action may occur.**

#### **NOTICES POSTED AT THE FOLLOWING LOCATIONS**

Nevada Board for the Regulation of Liquefied Petroleum Gas office - Carson City, Nevada Board for the Regulation of Liquefied Petroleum Gas web site – [www.lpg.nv.gov](http://www.lpg.nv.gov), the Carson City Library, Carson City - Churchill County Library, Fallon - Las Vegas Library, Las Vegas - Douglas County Library, Minden, - Elko County Library, Elko - Goldfield Public Library, Goldfield - Eureka Branch Library, Eureka - Humboldt County Library, Winnemucca - Lincoln County Library, Pioche - Lyon County Library, Yerington, - Mineral County Library, Hawthorne- Tonopah Public Library, Tonopah - Pershing County Library, Lovelock - Storey County Library, Virginia City - Washoe County Library, Reno - White Pine County Library, Ely - Battle Mountain Branch Library, Battle Mountain

**Please Note:**

1. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the LP-Gas Board office in writing at P.O. Box 338, Carson City, Nevada 89702, or by calling (775) 687-4890. Please notify as soon as possible to allow time to secure any necessary equipment or provisions prior to the meeting.
2. Applicants are recommended to be in attendance at the meeting or available on the telephone to answer questions while the Board members are considering their application for approval. All companies involved with mediation hearings **MUST** have a representative available at the hearing!
3. Persons wishing to place items on an upcoming agenda should call the office 11 working days before the meeting at (775) 687-4890 to comply with the open meeting laws of Nevada.
4. Meetings are currently held the third Friday of every month, except in December and at special (called) meetings or workshops. Meeting dates & times are subject to change.
5. Persons/facilities desiring copies of the Board's agenda must submit their request in writing to the Board office every six months.